

HARRISVILLE HARBOR COMMISSION
Regular Meeting December 8, 2009

In the absence of Chairman Laatz, the regular meeting of the Harrisville Harbor Commission was called to order by Vice-Chr. Sanderson in the City Office at 6:00 p.m. on December 8, 2009.

MEMBERS PRESENT: Vice-Chairman Robert Sanderson, Secretary Robert Schemanske, Treasurer J. Michael Crick, Commissioners: Marion Tartaglia, Neal Gehring, and Daniel Bruske
ABSENT: Chairman Art Laatz , who is hospitalized
ALSO PRESENT: Harbormaster Jim Hamather, Assistant Harbormaster Jerry Brown, Bookkeeper Rose Koenig, and Recording Secretary Jeannette Schultz
GUESTS: None

The Pledge of Allegiance was recited. Roll call found six Commissioners present.

Reading of the minutes of the Nov. 3, 2009 HHC minutes were waived. MOTION: Tartaglia/Crick that the minutes be accepted as presented. Minutes were adopted.

Financial Reports:

November Financial Reports and bills prepared for December were reviewed. MOTION: Crick/Gehring that reports be accepted and bills be paid as presented. Motion carried. Reports were adopted and placed on file pending audit.

Committee Reports: Operations - Nothing Personnel - Nothing

Finance - Treasurer Crick reported that the issue of sufficient cash flow to allow for a balanced budget was resolved at a finance meeting held earlier today. A copy of the revised budget was then distributed to all in attendance.

Gehring complimented both Hamather and Brown for the work that they have done. However, he explained that the Harbor s strained cash flow requires some very difficult budget adjustments. Therefore, the Finance Committee recommends the following adjustments for board approval:

- (1) Eliminate the position of Assistant Harbormaster (saving \$7,500).
- (2) Lay off Harbormaster Hamather as of 12/31/09, with a letter stating that he will not be rehired (saving \$30,500).

It was noted that, at the time Brown was hired as Assistant Harbormaster, Hamather had specifically chosen him to be his successor. Therefore, it is recommended that Brown be promoted and hired at \$27,000. (net savings of \$3,500).

- (3) Increase Dock Employees budget \$2,000, to include one Dock Employee to be selected by the Harbormaster to assist him with his duties. That employee will receive a slightly higher wage.

And finally,

- (4) Increase Contingency provision \$3,133 to balance the budget, for a total of \$272,000.

Koenig asked if the board would consider deferring their per diem for 2009 to be paid in 2010. There was a consensus that bills should be paid within their fiscal year for a fair and accurate operational budget. *For clarification purposes:* MOTION: Tartaglia/Gehring to pay per diem as due in 2009. Motion passed unanimously.

Payroll Checks:

In the interest of saving checks, the Finance Committee also recommends changing salaried employees to a 2-week payroll, rather than every week beginning with 2010. Authorized signatures will also be reviewed. Decision was tabled for lack of information.

Harbormaster Report: Nothing to report.

Assistant Harbormaster Report: Nothing to report.

UNFINISHED BUSINESS:

Harbor Record Storage: Nothing

Proposed Budget:

MOTION: Crick/Gehring moved to lay off Harbormaster Hamather effective as of 12/31/09 and approve 2010 budget as presented this evening. . Motion passed unanimously.

NEW BUSINESS:

Air2Access Contract:

An existing 4-yr. contract, which expires May 16, 2010 requires notice of cancellation at least 60 days prior to expiration date. It was agreed that the Commission does not desire to renew this contract. MOTION: Tartaglia/Schemanske to authorize Chairman Laatz to send non-renewal letter to the company.

Election of Officers:

MOTION: Tartaglia/Gehring that a unanimous ballot be cast to re-elect the current officers for another year. Motion passed unanimously and all officers were re-elected.

January Meeting:

It was requested that we dispense with the January meeting. It was noted that the by-laws state there shall be a January meeting. Notice will be given as to the necessity of that meeting.

Round Table:

Merry Christmas and Happy New Year to all!

Adjournment: MOTION: Crick/Tartaglia to adjourn at 7:05 p.m.

Respectfully submitted,
N. Jeannette Schultz
Recording Secretary