

HARRISVILLE HARBOR COMMISSION
Regular Meeting April 1, 2010

Chairman Laatz called the regular meeting of the Harrisville Harbor Commission to order in the Harbor Building at 7:00 p.m. on April 1, 2010.

MEMBERS PRESENT: Chairman Arthur Laatz, Vice-Chairman Robert Sanderson,
Treasurer J. Michael Crick, Commissioners: Marion Tartaglia,
Neal Gehring and Daniel Bruske

ABSENT: Secretary Robert Schemanske

ALSO PRESENT: Harbormaster Jerry Brown and Recording Secretary/Bookkeeper
Jeannette Schultz

GUESTS: Mayor John Dobis and Computer Consultant Russell Stevens.

The Pledge of Allegiance was recited. Roll call found six commissioners present.

Chairman Laatz welcomed Mayor Dobis to the meeting .

He then introduced Russell Stevens and expressed appreciation to him for his efforts to improve harbor operations. For the last several months, Russ has been designing software programs to help improve the efficiency of harbor operations. Russ presented a 30-page report on his research work for the harbor and gave a presentation of the new program and how to use the many facets of the program. He will be conducting an instructional workshop on May 1st for the employees. He extended an invitation to the Commissioners, as well.

Russ also composed a policy for Seasonal Slip Rental and a policy for Payment for Goods and Services . The Commissioners were issued copies of each policy and agreed to make an agenda of proposed issues for discussion at the next meeting in May.

Russ pointed out that we have two Web Cams; and that he has done some repair work on them. Because the Web Cam brackets still need more repair and are so high off the ground, a lift is needed to reach them. However, it would cost approximately \$195 to rent a lift for 4 hours. Mayor Dobis volunteered the use of a tractor and skids from the City instead of paying to rent a lift. There was a suggestion that a third camera be purchased at some future time. A night-vision camera mounted on the front of the harbor building was also suggested to deter potential vandals. It was noted that no restitution has been received from a vandalism case that took place at the harbor last year. There was a Court order issued for restitution. Harbormaster Brown will follow up on what progress is being made in that case.

Russ demonstrated the Harbor's website and the various links that point to services within the community. At this time, there are twelve local businesses that have purchased a link from our website to advertise their business. He encouraged the Commissioners to suggest any additions that they believe will be an enhancement to the website. It was noted that the cost of the website last year was only \$168, while the income from business web links brought in \$300. So, the website is a very valuable tool for the harbor, as well as for the community. Commissioner Gehring suggested adding a local map of the city (or a link to) for the benefit of tourists. All in attendance agreed and a map will be added to the website.

Lastly, Russ has requested a training session with the CRS (Central Reservation System) to better understand their system. He plans to include Chairman Laatz and Harbor Master Brown in that training, also.

Russ then asked to be excused from the meeting so the business for the evening could continue. Chairman Laatz thanked him for his presentation and excused him from the meeting.

Mayor Dobis addressed the Commission with appreciation for the welcome that he received at this meeting and his amazement at the work that Russ and others have done in preparation for the coming season. He stated that he is encouraged and he looks forward to the City and the Harbor working together. He then asked to be excused from the remainder of the meeting.

Harbormaster Report

Harbormaster Brown reported that because of the harbor's tight cash flow, he has been willing to volunteer his time for the past three months. And during that time, he has worked over 117 hours. He will be officially hired from April to November. He is encouraged with the progress made and looks forward to working with the Commission as the new harbor master.

In the interest of time, reading of the minutes of the Jan. 5, 2010 HHC minutes were waived. MOTION: Gehring/Crick that the minutes be accepted as presented. Minutes were adopted.

Financial Reports:

January Financial Reports were reviewed. MOTION: Sanderson/Crick that the reports be accepted as presented. Motion carried.

February Financial Reports were reviewed. MOTION: Gehring/Tartaglia that the reports be accepted as presented. Motion carried.

March Financial Reports were reviewed. MOTION: Tartaglia/Sanderson that the reports be accepted as presented. Motion carried.

Reports were adopted and placed on file pending audit.

Committee Reports:

Operations - Nothing Personnel - Nothing Finance - Nothing.

UNFINISHED BUSINESS:

Bylaws:

Plans to review the bylaws will be scheduled in the near future.

NEW BUSINESS:

Approval was given to the MSU Extension group to hold their meeting in the Harbor Building on 4/22/10 from 4:30 p.m. to 7 p.m.

Approval was also given to the Lady Lions to hold their meeting in the Harbor Building on 4/20/10.

Announcements:

Indoctrination for dock hands and a training session for the new computer programs is scheduled for May 1, 2010 at 10 a.m. in the Harbor building.

Round Table: Nothing.

Next Meeting:

The next meeting will be held on May 6, 2010.

Adjournment: MOTION: Crick/Bruske to adjourn at 10:20 p.m.

Respectfully submitted,

N. Jeannette Schultz
Recording Secretary