

HARRISVILLE HARBOR COMMISSION
Regular Meeting May 6, 2010

Chairman Laatz called the regular meeting of the Harrisville Harbor Commission to order at the City Hall at 7:00 p.m. on May 6, 2010.

MEMBERS PRESENT: Chairman Arthur Laatz, Vice-Chairman Robert Sanderson, Secretary Robert Schemanske; Treasurer J. Michael Crick, Commissioners: Marion Tartaglia and Neal Gehring.

ABSENT: Daniel Bruske

ALSO PRESENT: Harbormaster Jerry Brown and Recording Secretary/Bookkeeper Jeannette Schultz

The Pledge of Allegiance was recited. Roll call found six commissioners present.

Reading of the minutes of the Apr. 1, 2010 HHC minutes were waived. MOTION: Crick/Gehring that the minutes be accepted as presented. Minutes were adopted.

Financial Reports:

April Financial Reports were reviewed. MOTION: Tartaglia/Sanderson that the reports be accepted as presented. Motion carried. Reports were adopted and placed on file pending audit.

Harbormaster Report

Harbormaster Brown reported that:

- " There are currently 21 seasonal boaters registered, with at least four more expected.
- " The DEQ requires that a Fuel Tank Inspection be performed once every three years. That compliance testing and cleaning is expected to cost approximately \$2,000 (two tanks @ \$700/ea. plus mileage)
- " A new sign has also been purchased for required DEQ compliance.
- " He will be ordering a delivery of gasoline tomorrow at approximately \$7500. Gary Oil Co. in Oscoda will be our supplier this year. There is approximately 1000 gallons of diesel still on hand.
- " Transport Captains have asked about fuel prices in dockage. They are asking for retail price when purchased. Pre-season rates may vary. Harbormaster was authorized to use his discretion.
- " An inventory of Dock Boxes will be performed. Some have been purchased for \$300. It is suggested that we rent the remaining boxes for \$50/yr.
- " The Lions Club has expressed a concern about protecting the Lake Trout. Harbormaster Jerry has been issued a permit to shoot up to 50 seagulls. Cracker shells and shooters are to be used to protect the Lake Trout.

- " New equipment has been purchased for needed repair from damage by vandals last Fall. . However, only \$36 of restitution has been received, so far.
- " A new natural gas supplier has requested our business. The supplier will give us a quote, which may be considered if there is an actual savings.
- " An orientation/training session for Dock Hands is scheduled for May 17th at 3 p.m. There are expected to be five employees returning this year.
- " A safe has been purchased for the office.
- " The pontoon boat is in very poor shape and may need to be replaced soon.

Jerry is very appreciative of the new internal control policies that have been put in place this year.

Committee Reports:

Operations - Nothing Personnel - Nothing Finance - Nothing.

UNFINISHED BUSINESS:

Policies:

MOTION: Schemanske/Crick to approve the Payment for Goods and Services policy as presented (with specific minor changes). Motion passed. Policy is adopted.

MOTION: Gehring/Tartaglia to approve the Seasonal Slip Rental policy as presented (with specific minor changes). Motion passed. Policy is adopted.

Bylaws: Plans to review the bylaws was tabled to a later date.

NEW BUSINESS:

A Resolution of Appreciation to Russell Stevens for all of the time and work he has given to the Harbor was presented for approval. It was unanimously approved for presentation.

Announcements:

May 17th training session for new computer programs and indoctrination for dock hands.

Round Table: Commissioners expressed their confidence in the new Harbormaster and gratitude for newly adopted policies.

Next Meeting is scheduled to be held at the Harbor on June 3, 2010 (with all future meetings to held there unless posted otherwise).

Adjournment: MOTION: Crick/Tartaglia to adjourn at 9:20 p.m.

Respectfully submitted,

N. Jeannette Schultz
Recording Secretary